

Calvada Meadows Airport Association
(DBA Calvada Aero Park Association)
900 E. Jenny Circle, Pahrump, NV 89060
Mailing Address:
Calvada Meadows c/o FCCMI
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CALVADA MEADOWS AIRPORT **MEETING ROOM RULES:**

(Doing Business as Calvada Aero Park Association)

Effective January 1, 2020

1. All events or meetings must be pre-scheduled and approved, send requests to info@CalvadaMeadows.com.
2. Once the event is approved, it can be added to Calvada's website under the "Events" tab, Event Organizer's contact information should be provided.
3. Event Organizer will be required to accept responsibility and liability during their event.
4. Event Organizers are required to provide their own supplies needed for their meeting or event.
5. Note that security cameras will remain active and recording at all times.
6. Current Door Lock code is "2021".
7. Upon completion of the event or any meeting(s), the Event Organizer is required to complete the following items prior to departure:
 - Association property must be left undamaged and clean, including the meeting room area and bathrooms. Floor swept, counters, tables, toilets all cleaned.
 - All trash cans must be emptied and all trash taken away for offsite disposal.
 - New trash can liners must be installed in each trash can, to be ready for the next event.
 - The Heater-A/C Unit shall be adjusted (to the setting the Board requests) during use of the room and when departing must be shut off or set to the temperature setting requested by the Board.
 - All windows shall be locked and shades closed upon departure.
 - When departing – press the "lock" icon button on the Key Pad for dead bolt on the door. Please double check that the door is shut and locks properly.