

**Calvada Aero Park Association  
Meeting of the Board of Directors**

Monday, May 4, 2020 at 10:30 a.m.

Participation was via conference call due to COVID 19 restrictions:

(425) 436-6200 / Access Code 336821

All participants could hear and be heard.

**Board Members Present:**

Roy Mankins	President
Steven Hamrick	Vice President / Secretary
Joan Leitner	Treasurer

**Board Members Absent:**

None

**Management Present:**

Jason Kelly	FCCMI, CEO
Russell Powers	FCCMI, CAM

**MINUTES**

**Call to Order:**

A Regular Meeting of the Board of Directors of the Calvada Aero Park Association was called to order by President Roy Mankins on Monday, May 4, 2020 at 10:31 AM. A quorum of the Board was present.

**Members Forum:**

Each member was offered an opportunity to express their ideas and concerns pertaining to agenda items. Topics of concern included crack filling on taxiways leading to hangers. Seal coating was also discussed.

**Minutes:**

Motion was made by Joan Leitner, second provided by Roy Mankins, to approve the Minutes of the meeting held February 5, 2020, as submitted. Motion carried unanimously.

**Financial Reports:**

The Board reviewed the financial reports as of January 31, through March 31, 2020. Treasurer Joan Leitner provided a synopsis of the association's financial condition as of March 31, 2020, including the Operating and Reserve Fund balances. Motion was made by Joan Leitner, second provided by Roy Mankins, to accept the financial reports. Motion carried unanimously.

**Committee Reports:**

Board member Joan Leitner reported that the volunteer committee is awaiting the lifting of the COVID 19 restrictions to get organized. Once the restrictions are lifted the committee will meet and begin to address issues in the association. President Roy Mankins reported that the ARC Committee has approved several hangars.

**Old Business:**

Status of HOA owned Lots up for sale – Joan Leitner reported that the two properties the association received offers on were sold and ownership was transferred. She further reported that 5 properties remain under the ownership of the association. Two of the properties are advertised on the association's website. The association is researching the title chain on the remaining three properties.

**New Business:**

Asphalt Crack Filling, Sealing and Striping – The board opened and reviewed the following proposals to fill cracks in the asphalt:

American Pavement Preservation	Updated from 2019 proposal	\$ 11,408.88
Sunland Asphalt		\$ 8,780.00
J & J Enterprises Services, Inc.		\$ 6,570.00

Discussion ensued. Motion was made by Roy Mankins, second provided by Joan Leitner, to postpone the opening of bids to reseal the asphalt pending receipt of a proposal from Las Vegas Paving. More discussion ensued regarding the linear footage, scope of work and materials of the three proposals to crack fill. Motion was made by Roy Mankins, second provided Joan Leitner, to accept the proposal from J & J Enterprises Services, Inc. Motion carried unanimously. Management was asked to have J & J contact Roy Mankins to obtain information pertaining to taxiway leading to individual hangars as additional product must be brought to the site to accomplish this.

**Correspondence**

There was no correspondence to review at the present time.

**Members Forum:**

Each member was again provided an opportunity to express their ideas and concerns, this time pertaining to any topic. Concerns included a new password to the website along with an acknowledgement of new members at the beginning of the members forum of each board meeting in the future.

**Adjournment:**

Motion was made by Roy Mankins, second provided by Steven Hamrick, to adjourn the meeting at 10:57 am. Motion carried unanimously.

Respectfully submitted by FCCMI for approval by the Board of Directors.

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**Secretary or Officer**

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**Date**